

**Burnt Store Meadows POA**  
**Board of Directors Meeting**  
**June 21, 2010**  
**Minutes**

**Call to Order:** Paul Schaefer called the meeting to order at 7:00 PM at the Star Hospitality Management Conference Room.

**Establish a Quorum:** A quorum was established with the following present: Paul Schaefer, Pete Barbaro, Chris Brady, Brian Dunleavy, and Tara Musselman. Ray Chapman was absent.

Sherry Danko from Star Hospitality Management was also present.

**Proof of Notice:** Meeting notice and agenda were distributed and posted in accordance with the Association Bylaws and FL Statute 720.

**Special Speaker:** Tom Jackson, COPG Utilities Director, spoke on the recent letters mailed to owners regarding the annual testing requirements for back flow preventers. Mr. Jackson gave an overview of the reason for the preventers—to stop the back flow of water back into the City’s service in the event of a break in the pipe somewhere down the system. He added that the State requires the preventers to be tested annually. The City could be faced with a substantial fine if they ignore the State requirement. Mr. Jackson advised the letters should be ignored. The Utilities Department actually planned to postpone any mailing until they received the final language of some upcoming code changes. His department is also investigating having the service provided by the City and billed back to the owners through their monthly invoice. Mr. Jackson agreed to send a letter to those owners who were previously sent a letter advising them the deadline of July 7 is postponed until such time the City has the definitive language and requirements from the State. This will likely be towards the end of 2010 or into 2011. Anyone who had the test completed will be in compliance for the upcoming requirement. For any questions, please call Misters Jackson, Smallwood, or VanGundy at 941-575-3339.

**Approval of Minutes:** With no corrections or additions, the May 17, 2010 minutes were considered accepted.

**President’s Remarks:**

SCCC: Paul Schaefer announced the next SCCC meeting would be on June 24<sup>th</sup>. Robert Halfhill, Director of Charlotte County Public Works, will be speaking.

President: Paul Schaefer announced Maike Federici submitted her resignation due to moving out of the area for her job. Tara Musselman moved, and Pete Barbaro seconded to accept her resignation. The motion carried. Tara Musselman moved, and Chris Brady seconded to appoint Paul Schaefer as President. The motion carried. The vacancy for a director’s position will be re-visited at the next meeting. Tar Musselman moved, and Chris Brady seconded to add Pete Barbaro as an authorized signer on the bank accounts and remove Maike Federici. The motion carried.

**Residents’ Comments on Non-Agenda Items:**

One owner expressed concern about the occasional parking of a WINK TV truck behind a home on the cul de sac on Philodendron. It was also noted the Carpet Cleaning truck was seen frequently on Gold Tree.

**Committee Reports:**

No Tree Adoption Committee report. Tara Musselman expressed concern over the wrong tree sizes being advertised in the newsletter. She felt the POA should no longer be involved. Chris Brady added that he was concerned about adding money to the program each year for replacement trees. The original agreement was for the POA to contribute monies for one year.

**Treasurer’s Report:** In Ray Chapman’s absence, Sherry Danko gave a brief overview of the May financials, copies of which were available for the audience. No delinquent monies were collected during May. Regarding the

recently expired CD, the Board agreed to leave in the money market account until such time that Ray Chapman felt there was a suitable CD. CD rates were provided to the Board.

**Old Business:**

Pumping Station: Sherry Danko reported the City agreed to plant some shrubs around the pumping station on Royal Poinciana.

Foxtail Palm: Sherry Danko advised the size of the palm planted on Royal Poinciana was based on available dollars. No slight was intended to the POA.

Burnt Store Road Widening: Sherry Danko stated that Becker & Poliakoff would be filing the motion to the courts shortly. Mike Whitt expects the hearing to be in late August or September. Sherry Danko also gave an update on the widening project itself. Work is expected to begin in mid-July with the first area of construction between Notre Dame and Acline. The bridge and construction to Rt 41 is scheduled to begin in April 2011. The project is scheduled to be completed in February 2012 (per the Count website).

Cul de Sacs: Sherry Danko advised she provides, on an ongoing basis, a list of the cul de sacs with details about what kind of attention is needed to Palm Lawncare.

Palm Lawncare: Tara Musselman expressed her concern about the size of Palm Lawncare and hoped his manpower could keep up with the workload. It appears the greenbelt mowing and ditch trimming take Palm Lawncare a significant amount of time. Brian Dunleavy will speak to Palm Lawncare regarding timeliness and remind him to address the cul de sacs each mowing cycle.

ARB Review: Sherry Danko provided a sample form for the Board to review. The Board should send their comments to Sherry Danko.

Newsletter: After some discussion, the Board suggested sending the newsletter at the end of July - early August rather than wait until exactly 30 days prior to the annual meeting.

Pete Barbaro left the meeting to attend to some personal business.

Annual Meeting: To date there was only one volunteer for the nominating committee. There will be four positions up for re-election. In an effort to reach more owners and assist the nominating committee, Tara Musselman moved, and Brian Dunleavy seconded to authorize Star to spend up to \$400.00 to have a postcard prepared and mailed to all owners requesting candidates to run for the Board. The motion carried.

**New Business:**

North Blue Sage Addition: After some discussion, Tara Musselman moved, and Chris Brady seconded to approve the owner's request to build an addition. The motion carried with the caveat that the addition meets City Code.

Hurricane Shutters: Owners on Yucca requested approval to install hurricane shutters. Tara Musselman moved, and Chris Brady seconded to approve the shutters and advised the owners to be sure to obtain a permit. The motion carried.

Gold Tree Camper: An owner inquired about obtaining approval to park a camper in their driveway for more than a couple of days to accommodate some visitors. By general consensus, the Board said no.

Vice President's Position: As the Vice President's position is available due to Paul Schaefer taking on the Presidency (see above), Paul Schaefer moved, and Chris Brady seconded to appoint Tara Musselman as Vice President. The motion carried 3 to 1 (Brian Dunleavy).

**Miscellaneous:**

Members in attendance were thanked for coming to the meeting.

The Board discussed resuming distribution of the welcome packets.

**Next Meeting:** The next Board meeting would be July 19, 2010 at 7 PM at the Star Conference Room.

**Adjournment:** With no further business to come before the Board, the meeting adjourned at 8:30 PM

Sherry Danko

Sherry Danko for Pete Barbaro, Secretary