

**Burnt Store Meadows POA  
Board of Directors Meeting  
July 20, 2020  
Minutes**

**Call to Order:** The meeting was called to order at 7:00 PM via Zoom.

**Establish a Quorum:** A quorum was established with the following present: Jay Gile, Melissa Lockhart, Steve Sommer Bill Main, and Jim Kaletta.

Also present was Sherry Danko, representing Star Hospitality Management.

**Proof of Notice:** The meeting notice was posted and distributed in accordance with the Bylaws and Florida Statute 720.

**Approval of Minutes:** Melissa Lockhart moved, and Steve Sommer seconded to approve the June 15, 2020 and July 1, 2020 minutes. The motion carried.

**President's Remarks:** Jay Gile made some brief comments about Accounts Receivable and his plan to discuss at the annual meeting.

**Treasurer's Report:** Steve Sommer reported on the period ending June 30, 2020: : \$134,746 in the operating account for general operations and \$115,389 in the emergency fund); \$6,234 in community development, and \$0,029 in the clean site account. Accounts Receivable were \$9,668. Disbursements were \$34,152 with payments to Star, Instar, COPG, FPL, BrightView, Roetzel, and Goldman, Tiseo & Sturges.

**ARBs:**

318 Clusia Rosea-pool: Steve Sommer moved, and Bill Main seconded to approve the request contingent upon obtaining a COPG permit. The motion carried.

473 Gold Tree-fence: Steve Sommer moved, and Jim Kaletta seconded to approve the request contingent upon obtaining a COPG permit. The motion carried.

473 Gold Tree-roof: Steve Sommer moved, and Jim Kaletta seconded to approve the request contingent upon obtaining a COPG permit. The motion carried.

557 Royal Poinciana-extra garage/home office & driveway down the side and to the rear-Brunderman: Jim Kaletta moved, and Melissa Lockhart seconded to approve the request as long as it meets City Code. The motion carried with 3"yes" votes and 2 "no" votes (Jay Gile & Steve Sommer).

636 Royal Poinciana-new construction-RFB Homebuilders: Melissa Lockhart moved, and Jim Kaletta seconded to table the ARB as there was missing information regarding the builder and architect/engineer. The motion carried.

644 Trumpet Tree & 401 Gold Tree-new construction-DR Horton: Steve Sommer moved, and Jim Kaletta seconded to approve the requests. The motion carried.

307 Gold Tree-new construction-DR Horton: Jim Kaletta moved, and Bill Main seconded to approve the request, asking the builder to choose something other than a Gumbo Limbo to avoid dropping leaves, etc. into the ditch. The motion carried.

136 Acalypha- new construction-DR Horton: Jim Kaletta moved, and Melissa Lockhart seconded to approve the request, asking the builder to choose something other than a Gumbo Limbo and moving it away for the rear property line. The motion carried.

**Performance Bonds:**

557 Royal Poinciana-Brunderman: Jim Kaletta moved, and Bill Main seconded to ask the Hearing Committee to approve a \$1000 fine (\$100/day/10 days) for not submitting a performance bond. The motion carried.

636 Royal Poinciana—ARB approval tabled.

644 Trumpet Tree, 401 Gold Tree, 307 Gold Tree, & 136 Acalypha-DR Horton: Steve Sommer moved, and Bill Main seconded to ask the Hearing Committee to approve a \$1000 fine (\$100/day/10 days) for not submitting a performance bond for each property. The motion carried.

**Committee Reports:**

Airport: Jim Kaletta reported all is status quo..

Landscape: Jay Gile briefly discussed a new type of spray for the weeds on the cul de sacs that could save money. He suggested postponing a decision until BrightView could submit a bid.

Community Development: No report.

Ditch/Swale: No report.

FDOT 41 Vision Plan: Jay Gile noted the report is being reviewed. At this point, no mention of Burnt Store Meadows.

Police Chief Advisory Council: No report.

**Unfinished Business:**

Articles of Incorporation & Bylaws: Steve Sommer updated the last version of the proposed changes to better reflect the Board's position. The Board agreed to send them to the attorney for a final legal review.

2020-2021 Budget: Steve Sommer provided an introduction for his recommendation to increase the annual for to \$260. He provided documentation. The Board reviewed the several versions prepared by Sherry Danko. By general consensus, the Board agreed to present the \$250 version.

Other:

The Board agreed to Sherry Danko's request to send the Certificate of Dedication language, regarding the waterway language, to Ernie Sturges, as long as the cost to review would be no greater than the previously approved \$500.

Sherry Danko suggested the Board approve adding the spraying of the two entry beds to INSTAR's contract. Bill Main moved, and Jim Kaletta seconded to approve this as long as each bed did not exceed \$20. The motion carried.

The Board agreed they may need to consider another option than having the annual meeting in person.

**New Business:**

Newsletter Articles: The Board discussed various articles for the August edition. Steve Sommer would provide an article regarding the 2020-2021 budget and the proposed changes to the Articles of Incorporation and the Bylaws.

Violations & Fines: None.

**Next Meeting:** August 17, 2020 at 7:00 PM.

**Owner Comments on Non-agenda Items:** None.

**Adjournment:** With no further business to come before the Board, Jim Kaletta moved, and Melissa Lockhart seconded to adjourn. The motion carried, and the meeting adjourned at 8:29 PM.

*Sherry Danko*

Sherry Danko for Bill Main, Secretary